

10 Tips for a Successful Job Search

1. **Get dressed & leave home every day**

Changing your clothes can change your mindset

Leaving home will increase your chances of meeting others with job opportunities

2. **Organize your job search**

Set up your job search area at home – computer, phone, record job search activities

3. **Résumé - Business Information Cards**

Update your resume, prepare business information cards

4. **Read something career or industry related everyday**

Feed your mind! Staying current can help you feel connected

5. **Network, network, network!**

Get out there - attend job fairs and networking events

6. **Research**

Know about the companies you are interested in

7. **Interview skills**

Practice – review behavioural and standard interview questions

8. **Never stop learning**

Attend job search workshops to acquire tools for successful job searching

9. **Volunteer**

Learn new transferable skills, obtain updated work experience, letter of recommendation

10. Stay motivated

Maintain a positive attitude and draw on your internal and external motivators