

10 TIPS FOR A SUCCESSFUL JOB SEARCH

- **Get dressed & leave home every day**
Changing your clothes can change your mindset
Leaving home will increase your chances of meeting others with job opportunities
- **Organize your job search**
Set up your job search area at home – computer, phone, record job search activities
- **Résumé - Business Information Cards**
Update your resume, prepare business information cards
- **Read something career or industry related everyday**
Feed your mind! Staying current can help you feel connected
- **Network, network, network!**
Get out there - attend job fairs and networking events
- **Research**
Know about the companies you are interested in
- **Interview skills**
Practice – review behavioural and standard interview questions
- **Never stop learning**
Attend job search workshops to acquire tools for successful job searching
- **Volunteer**
Learn new transferable skills, obtain updated work experience, letter of recommendation
- **Stay motivated**
Maintain a positive attitude and draw on your internal and external motivators